

5 tips for planning for fiscal year-end



With most local government budgets needing to be spent by June 30, making sure funds are used efficiently and effectively is essential. Amazon Business offers tools tailored to the unique needs of local governments, helping you simplify and streamline end-of-year spending.

1. Review remaining budget and identify gaps

- Conduct a mid-year assessment of spend vs. allocated budget.
- Identify underutilized funds to maximize purchasing power before deadlines.

2. Leverage cooperative contracts

- Take advantage of cooperative purchasing agreements to streamline procurement and ensure compliance.

3. Utilize Request for Quote (RFQ) for large orders

- Ensure competitive pricing by using RFQ tools orders over \$10,000 or 999 units.
- Expedite vendor responses to meet fiscal deadlines.
- Skip negotiations and access the best deals fast.

4. Simplify procurement with digital tools

- Track spending, approve purchases quickly, and reduce paperwork.
- Access popular government storefronts tailored for essential needs.

5. Plan for future fiscal years

- Identify procurement inefficiencies from the past year and implement improvements.
- Establish strategic sourcing initiatives to drive cost savings and efficiency in the next cycle.



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